

LANCASTER WEST REFURBISHMENT PROGRAMME BOARD

15 April 2020

AGENDA

Venue: Unit 1, Baseline Studios

Date: 15 April 2020

Time: 17.30 -19.00

Membership: Cllr Kim Taylor-Smith (Chair), Cllr Robert Atkinson, Cllr Judith Blakeman, Cllr Marwan Elnaghi, David O'Connell, Abbas Dadou, David Ward and Susan Al Safadi

In attendance:

Doug Goldring, Director of Housing Management; James Caspell, Neighbourhood Director; Andros Loizou, Programme Manager; Desmond Zephyr, Head of Community Development and Partnerships; Monika Lee, Head of Property Services; Yasmin Bakali, Property Project Officer; Alejandra Castillo, Project Support Officer; Laura Williams, MHCLG; Steve Mellor, Head of Finance;

Agenda Items

Officer presenting

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| 1. Introductions & apologies | Kim Taylor-Smith |
| 2. Minutes & Actions from last board meeting
Appendix A | Shaun Haden |
| 3. Programme Update
Appendix B - Overall High-Level Programme
Appendix C - Internal refurbishment tracker
Appendix D - Project Delivery Tracker | Monika Lee |
| 4. Procurement update (Appendix E) | Monika Lee |
| 5. Financial Update (Appendix F) | James Caspell |
| 6. Engagement Update
Appendix G - Walkways Prioritisation Report
Appendix H - Camborne Mews Prioritisation Report | Desmond Zephyr |
| 7. Void refurbishment and Local Lettings
Appendix I - Voids Dashboard
Appendix J - Local Lettings Plan Dashboard | Monika Lee |
| 8. Sustainability update (Appendix K) | Shaun Haden |
| 9. Community Development
Appendix L - Community Development Dashboard
Appendix M - Refurbishment Respite Proposals | Desmond Zephyr |
| 10. Equality Impact Assessment (Appendix N) | James Caspell |
| 11. Any other business | |