

LANCASTER WEST REFURBISHMENT PROGRAMME BOARD

3rd October 2019

AGENDA

Venue: Kensington Leisure Centre, Silchester Road, W10 6EX

Date: 3rd October 2019

Time: 17.30 -19.00

Membership: Cllr Kim Taylor -Smith (Chair), Cllr Robert Atkinson, Cllr Judith Blakeman, Cllr Marwan Elnaghi, Abbas Dadou, David O’Connell, David Ward, William Wake and Susan Al Safadi

In attendance:

Doug Goldring, Director of Housing Management; James Caspell, Neighbourhood Director; Elpida Andreou, Programme Manager; Fiona Williams, Refurbishment Project Support Lead; Steve Jacobs, Governance and Scrutiny Lead; Desmond Zephyr, Head of Community Development; Monika Lee, Head of Property Services; Yasmin Bakali, Property Project Officer; Alejandra Castillo, Project Support Officer; Iman Adaci, Community Development Officer; Shaun Haden, Head of Service Improvement;

Agenda Items

Officer presenting

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| 1. Introductions & Apologies | Cllr Taylor-Smith |
| 2. Minutes & Actions from last board meeting
Appendices A and AI | Elpida Andreou |
| 3. Programme Update
Appendix B - Overall programme | Elpida Andreou |
| 4. Procurement Update
Appendix C (FRA Type 4 & Other Consultants) | Elpida Andreou |
| 5. Mayor’s Energy Efficiency Fund
Appendix D | James Caspell |
| 6. Refurbishment of empty homes & Local Lettings Plan
Appendices E, F and G – Letting dashboard; Voids Dashboard;
Before and Afters | James Caspell |
| 7. Open House feedback
Appendices H and I – Open House Reports | James Caspell |
| 8. Prioritisation Workshops & co-design of block level programmes
Appendices J and K – Timetable and Verity Close Summary | James Caspell |
| 9. Window pilot
Appendices L and LI– Windows Pilot Report | Elpida Andreou |
| 10. Hot water and heating pilot
Appendix M – Hot water and heating report | Monika Lee |
| 11. Community Development
Appendix N – Community Development Dashboard | Iman Adaci |
| 12. Any other business | All |