

## **LANCASTER WEST REFURBISHMENT PROGRAMME BOARD**

### **28th January 2021**

#### **AGENDA**

**Venue:** Unit 1, Baseline Studios and Microsoft Teams

**Date:** 28 January 2021

**Time:** 17.30 -19.00

**Membership:** Cllr Kim Taylor-Smith (Chair), Cllr Robert Atkinson, Cllr Judith Blakeman, Cllr Marwan Elnaghi, David O'Connell, Abbas Dadou, David Ward and Susan Al Safadi

#### **Officers and invitees:**

Doug Goldring, Director of Housing Management; James Caspell, Neighbourhood Director; Andros Loizou, Programme Manager; Desmond Zephyr, Head of Community Development and Partnerships; Shaun Haden, Head of Strategic Programmes & Innovation; Sharon Davies, Programme Delivery Lead; Alejandra Castillo, Project Support Officer; Elisabeth Lambrou, National Management Trainee; Bunmi Shekoni, Refurbishment Project Manager; Laura Williams, MHCLG; Megan Cheyney, MHCLG; Steve Mellor, Head of Finance.

| <b>Agenda Items</b>  | <b>Officer presenting</b>   |
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| 1. <b>Introductions and apologies</b>  | <b>Cllr Kim Taylor-Smith</b>  |
| 2. <b>Minutes and actions from last board meeting</b><br>Appendix A - Minutes & Actions from last board meeting  | <b>James Caspell</b>  |
| 3. <b>Programme Update</b><br>Appendix B – Programme and Procurement Update<br>Appendix C – Programme: Progress Overview<br><i>Detailed Design and Engagement Update – Slides</i><br>Appendix D I – Window Pilot – Final Report<br><i>Notting Dale Heat Network - Slides</i> | <b>Andros Loizou</b><br><b>Andros Loizou</b><br><b>James Caspell</b><br><b>James Caspell</b><br><b>Jeff Laidler</b> |
| 4. <b>Financial Update</b>   |   |
| 5. Appendix F - Finance Tracker  | <b>James Caspell</b>  |
| 6. <b>Risk Management</b><br>Appendix G - Risk Register Update<br>Appendix H - Equality Impact Assessment Update   | <b>Shaun Haden</b><br><b>Sarah Mortell</b>  |
| 7. <b>Property Refurbishment and Decarbonisation</b><br><i>Property Refurbishment and Decarbonisation Update – Slides</i>  | <b>Sharon Davies</b>  |

**8. Community Development and Social Value**

Appendix J - Community Development Dashboard

**Desmond Zephyr**

**9. Any other business**