

Lancaster West Masterplan Project Board

Minutes and actions of 11th May 2021



LANCASTER WEST MASTERPLAN PROJECT BOARD

11th May 2021 15:00 – 16:00

via Microsoft Teams

Minutes and actions from meeting

Attendees

Abbas Dadou
David O'Connell

LWRA nominee, and Chair
LWRA nominee, and Vice-Chair

Adrian Lee
Kate Brady
Mary Mullix
Krishna Sarda
Patrick Clark
Darren Peters
Donna Tilley
Laurence Weeks
Natasha Bishop
Kevin Ramsey
Gaynor Driscoll
Ullash Karia
Gareth Wall
Ian Turner
Kerine De-Freitus
Martin Mortimer

OPE Programme Manager
NHS/CCG Estates
Director - North Kensington Health Recovery
Head of Engagement - North Kensington Health Recovery
TFL Engagement Manager
London Fire Brigade
London Fire Brigade
Kensington Aldridge Academy
RBKC Head of Early Help and Social Work
RBKC Grenfell Community Manager
RBKC Head of Public Health Commissioning
RBKC Head of Leisure
RBKC/WCC - BiBorough Director of Integrated Commis
RBKC/WCC/H&F - Triborough Head Asset Strategy (Schools &
RBKC - Property Services
RBKC - Social Investment and Property Team

James Caspell
Faisal Butt
Chrissy Galerakis
Shaun Haden
Hannah Smith
Sarah Mortell

Neighbourhood Director (LWNT)
Programme Performance Manager (LWNT)
Programme Delivery Lead (LWNT)
Head of Programmes & Innovation (LNWT)
Sustainability Officer (LWNT)
Innovation and Digital Officer

Apologies

Andros Loizou
Alan Wharton

Head of Refurbishment, Design & Delivery (LWNT)
RBKC/WCC/H&F - Triborough Head Asset Strategy (Schools & Children)

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1.0 INTRODUCTION

1.1 Lancaster West Residents Association (LWRA) representative David O'Connell welcomed the masterplan and highlighted:

- the history and background of development in and around the estate
- the priorities of residents to have a joined up offering of services, to break down disconnected services, and to ensure that what is promised in the Masterplan is delivered; and
- the requirement that residents be consulted and heavily involved in the process.
- That all new housing be for social rent, and no demolition of existing homes

2.0 CONTEXT

2.1 James Caspell, Neighbourhood Director provided an overview of the context and history of Lancaster West Estate, including a summary of the diversity of residents and needs.

2.2 The site in scope for the proposed Masterplan was also highlighted, with the Lancaster West Estate at the centre and potential other sites beyond the estate boundaries also identified.

3.0 PROPOSED GOVERNANCE AND TERMS OF REFERENCE

3.1 Faisal Butt, Programme Performance Manager, talked through the proposed Terms of Reference and Governance Structure for the Masterplan Project Board.

3.2 Anyone wanting to comment on the Terms of Reference and high level objectives to send their feedback back to Chrissy Galerakis, for these Terms of Reference to be approved at the next Project Board Meeting.

4.0 DRAFT VISION, SCOPE AND WORKING OBJECTIVES

4.1 James Caspell talked through the vision, objectives and key principles of the Masterplan process.

4.2 Natasha Bishop from the RBKC Family and Children's Services highlighted a need to ensure children and young people are actively consulted and engaged throughout the process.

4.3 The development proposals for the Foreland medical centre needs to be properly aligned with the NSH and Master Planning Exercise. Stakeholders need to be brought together urgently to ensure needs and requirements for Foreland happen within the Master Plan.

4.4 Kate Brady from the NHS presented on key health objectives from the Masterplan experience and potential ideas for a Foreland Medical Centre development.

5.0 PARTNERS AND POTENTIAL QUICK WINS

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5.1 Chrissy Galerakis, Programme Delivery Lead, facilitated a session on Google Jamboard ([LancWest Masterplan Project Team Kick-off meeting - Google Jamboard](#)) to identify potential partners that could be engaged in this process including:



5.2 Some potential quick wins and priorities were also identified:



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6.0 TIMELINE

6.1 Faisal Butt talked through the indicative timeline for the Masterplan .

- Consultants appointed Jun 21
- Engagement commences July 21
- Feasibility study developed Oct 21
- Masterplan completed Dec 21
- Presentation and consultation of plans with residents and stakeholders Jan 22
- Project Board sign off Feb 22
- Finalisation and publication Mar 22

6.2 Adrian Lee (One Public Estate Programme Manager) highlighted the importance of ensuring a consultative and robust process throughout with this Project Board.

7.0 AOB

7.1 There was no other business

8.0 ACTION SUMMARY

ITEM REF	ACTION	OWNER	TARGET DATE
1	Schedule in next Board Meeting	Chrissy Galerakis	9 June, 2021
2	Contact James Caspell if there is anyone wanting to get involved in procurement	Chrissy Galerakis	31 May, 2021
3	Finalise TOR and high level objectives for Project Board	Chrissy Galerakis	31 May, 2021

9.0 Next Meeting:

09 June, 2021