

Lancaster West Masterplan Project Board

Minutes and actions of 08 July 2021



LANCASTER WEST FUTURE NEIGHBOURHOOD VISION PROJECT BOARD

08 July 2021 1500 - 1600

via Microsoft Teams

Minutes and Actions

Attendees

David O'Connell
Abbas Dadou

LWRA Vice-Chair
LWRA Chair

Adrian Lee
Kate Brady
Ian Turner

OPE Programme Manager
NHS/CCG Estates
RBKC/WCC/H&F – Tri-borough Head Asset Strategy (Schools & Children)

Krishna Sarda
Patricia Cuervo
Kerine De-Freitas
Graham Hart
Abigail Raymond
Jeff Laidler
Megan Cheyney
Kevin Ramsey
James Caspell
Chrissy Galerakis
Shaun Haden
Andros Loizou
Sarah Mortell
Nordeen Fahmy

Head of Engagement - North Kensington Health Recovery
RBKC, Snr Flood and Water Management Officer
RBKC - Property Services
RBKC Head of Economic Development
One Public Estate
Notting Dale Heat Network Programme Manager
MHCLG Grenfell Site & Programme
RKBC Grenfell Community Manager
Neighbourhood Director (LWNT)
Programme Delivery Lead (LWNT)
Head of Strategic Programmes & Innovation (LWNT)
Head of Refurbishment Design and Delivery (LWNT)
Innovation and Digital Officer (LWNT)
Head of Community Development, Engagement and Partnerships (LWNT)

Guests

Bettisabel Lamelo
Arthur Smart
Giorgia Sharpe

Senior Architectural & Urban Designer (ARUP)
Associate Director (ARUP)
Engagement Lead (ARUP)

Apologies

Jez Dyer

One Public Estate

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Mary Mullix
Ullash Karia

Director - North Kensington Health Recovery
RBKC, Head of Leisure

Absent

Patrick Clark
Darren Peters

TFL Engagement Manager

London Fire Brigade

Donna Tilley

London Fire Brigade

Natasha Bishop

RBKC Head of Early Help and Social Work

Preeti Gulati Tyagi

RBKC, Spatial Planning Policy Team Leader

Aimee Kelleher

Head Teacher, St Francis of Assisi

PC Tiago De Paula

Designing Out Crime Officer

Paul Bird

Continuing Police Improvement

Andrew Hatch

TFL

Iain Killingbeck

TFL

1.0 WELCOME and REVIEW OF ACTIONS

- 1.1 James Caspell took us through the actions from the last two Project Boards and confirmed completion and progress.
- 1.2 James Caspell confirmed the circulation of the TOR for this Project Board with no comments or concerns from the wider Project Board. This TOR is now considered approved.

2.0 YOU SAID, WE DID

- 2.1 Chrissy Galerakis (LWNT) took the Project Board through a new standing item on the agenda – You Said, We Did – to ensure we remain accountable to what residents tell us with regard to this Future Neighbourhood Vision.
- 2.2 David O’Connell (LWRA) raised a need to ensure that this process addresses gaps in services and the isolation of the estate and area from the broader borough. Things that should have been a part of the estate, but were never realised, should be prioritised in order to provide services and facilities that are currently missing. Should look to not just improve existing services, but to add to the services in the area – i.e. medical centre to provide additional services.
- 2.3 Patricia Cuervo (RBKC) spoke to a need to align planning processes across RBKC and ensure we are coming together on these key areas – i.e. Local Plan looking at infrastructure and green issues.

3.0 EMERGING PRIORITIES

- 3.1 Chrissy Galerakis (LWNT) highlighted the emerging priorities mapping process that is currently underway to begin the process of documenting services already being delivered in the area.
- 3.2 Thanks was given to those that had already sent through their mapping documents, had scheduled in meetings with Chrissy, or have plans to submit theirs in the coming weeks.
- 3.3 A reminder to those bodies that already have done a thematic mapping of services (i.e. Leisure’s Active for Life mapping of parks and leisure services in the borough, and Economic

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Development's mapping of adult learning and employment services in the borough), to share so we can draw from and build on these.

3.4 The ultimate aim of this process, together with what ARUP will produce, is to try and have a living map of the services in the area and to understand where and why there are gaps in order to address those in the visioning process.

4.0 INTRODUCING ARUP

4.1 James Caspell (LWNT) introduced ARUP, the successful bidder for the Lancaster West Future Neighbourhood Vision.

4.2 A particular thanks to the procurement team that managed to identify, assess and appoint ARUP so effectively and efficiently.

4.3 While three strong submissions were received, ARUP were clearly the strongest for the wants, needs and approaches of this project.

4.4 Arthur Smart (ARUP), Bettisabel Lamelo (ARUP), and Giorgia Sharpe (ARUP) talked through the approach in detail:

- Team
- Engagement Approach
- Task 1 – Empower
- Task 2 – Audit
- Task 3 – Inspire
- Task 4 – Test
- Task 5 – Prototype
- Task 6 – Support/ Critical Friend
- Next Steps

5.0 GOVERNANCE STRUCTURE/ PROJECT DELIVERY MOVING FORWARD

5.1 Chrissy Galerakis (LWNT) proposed a tweak to the existing governance structure to ensure we can move this process forward in an agile, efficient while still consultative and effective way.

5.2 The proposal is to split the Project Board into two sub components:

- Steering Group
 - o Smaller group
 - o Meeting on a more frequency (maybe weekly) basis on Future Neighbourhood Vision
 - o Guide ARUP at key phases of the project
 - o Responsible for operational risk monitoring and management
- Reference Group
 - o Broader group
 - o To be updated as to progress periodically (at the moment once a month)
 - o Will focus on thematic work streams of interest e.g. health, sustainability, transport

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- Key part of the engagement process

5.3 The ask is for volunteers from this broader Reference Group to join the tighter Steering Group which will be made up of:

- LWNT representatives
- OPE representative
- Residents representatives
- 1 – 2 volunteers from the broader reference group

6.0 ACTION SUMMARY

ITEM REF	ACTION	OWNER	TARGET DATE
1	Get the masterplan on the WeareWII app	Shaun/ Chrissy	Next meeting
2	Graham to send through physical locations map for employment/ adult learning services	Graham Hart	Next meeting
3	Engage with Chrissy to input emerging priorities map	All	Next meeting
4	Reach out to Chrissy to volunteer to be a part of the Project Board Steering Group	All	19 July, 2021

7.0 NEXT MEETING

11 August, 2pm