



Developing a Future Neighbourhood Vision for Lancaster West and beyond

Project Board Meeting
11th August 2021



Agenda

1. **Review of Actions (James Caspell)**
2. **You Said We Did (Chrissy Galerakis)**
3. **Progress to Date (Chrissy Galerakis)**
4. **Engagement Approach (Arup Team)**
5. **AOB**

I. Review of Actions

Date	Action	Status	Update
11 May	Establish procurement team with volunteers from Project Board	Complete	NHS representatives
09 June	Finalise TOR for Project Board	Complete	Feedback integrated. Developed TOR. Approved 08 July, 2021
	Involve key stakeholders currently absent – RBKC Planning, RBKC Economic Development	Complete	Invited both teams to join
	Emerging Priorities Mapping with stakeholders from this Project Board	In Progress	Received some responses – still need to flesh this out
	Review name of this project following resident feedback around the term “Masterplan”	Complete	Changed name from Masterplan to LW Future Neighbourhood Vision
08 July	Get the masterplan on the WeareWII app	Complete	Now on the WeareWII app/ site
	Graham to send through physical locations map for employment/ adult learning services	Complete	Sent
	Seeking volunteer to be a part of the Project Board Steering Group	Complete	NHS is now a part of the Steering Group

2. You Said, We Did

What residents have told us	What we have done
Focus on sustainability	Ensured a priority in the procurement specifications and scope of programme
No demolition of existing homes	
All new housing to be social housing	
Ensure approach is resident-led	
Change name from “Masterplan”	Changed name to Lancaster West Future Neighbourhood Vision

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Engagement to be targeted to LWVE residents – with any proposed works to consult with affected communities	Engagement Strategy designed to respond to this – focus on LWVE, draw from other data sources where we need more information etc.
Need to have clearer explanation as to what the process is	Developed simpler explanation and corresponding visuals of the phases and timeline

LANCASTER WEST FUTURE NEIGHBOURHOOD VISION

The process of developing this Lancaster West Future Neighbourhoods Vision can be broken down into five phases of working with residents:

EMPOWER

Establishing and empowering a group of residents to develop new skills in community engagement, communication and as advocates of the vision, supporting co-design throughout the process.

UNDERSTAND

Building a picture of the current context in Lancaster West Estate and broader neighbourhood through understanding the needs and aspirations of residents, while mapping the current services offered.

INSPIRE

Creating a playbook of potential solutions and opportunities to address identified gaps, drawing inspiration from best practice around the world.

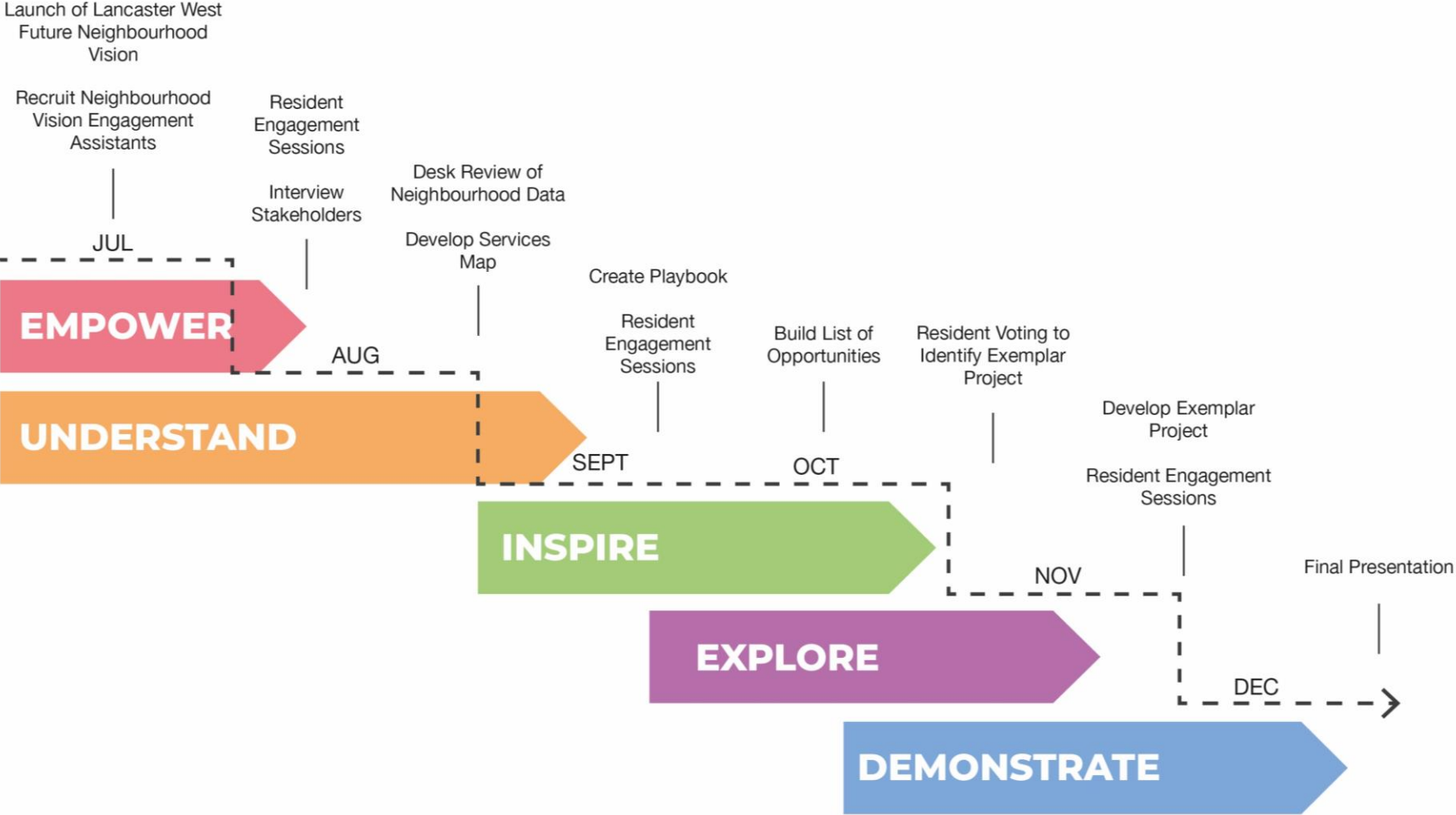
EXPLORE

Building a list of opportunities, activities and service improvements specific to Lancaster West Estate and broader area drawing from an understanding of needs, options and inspiration.

DEMONSTRATE

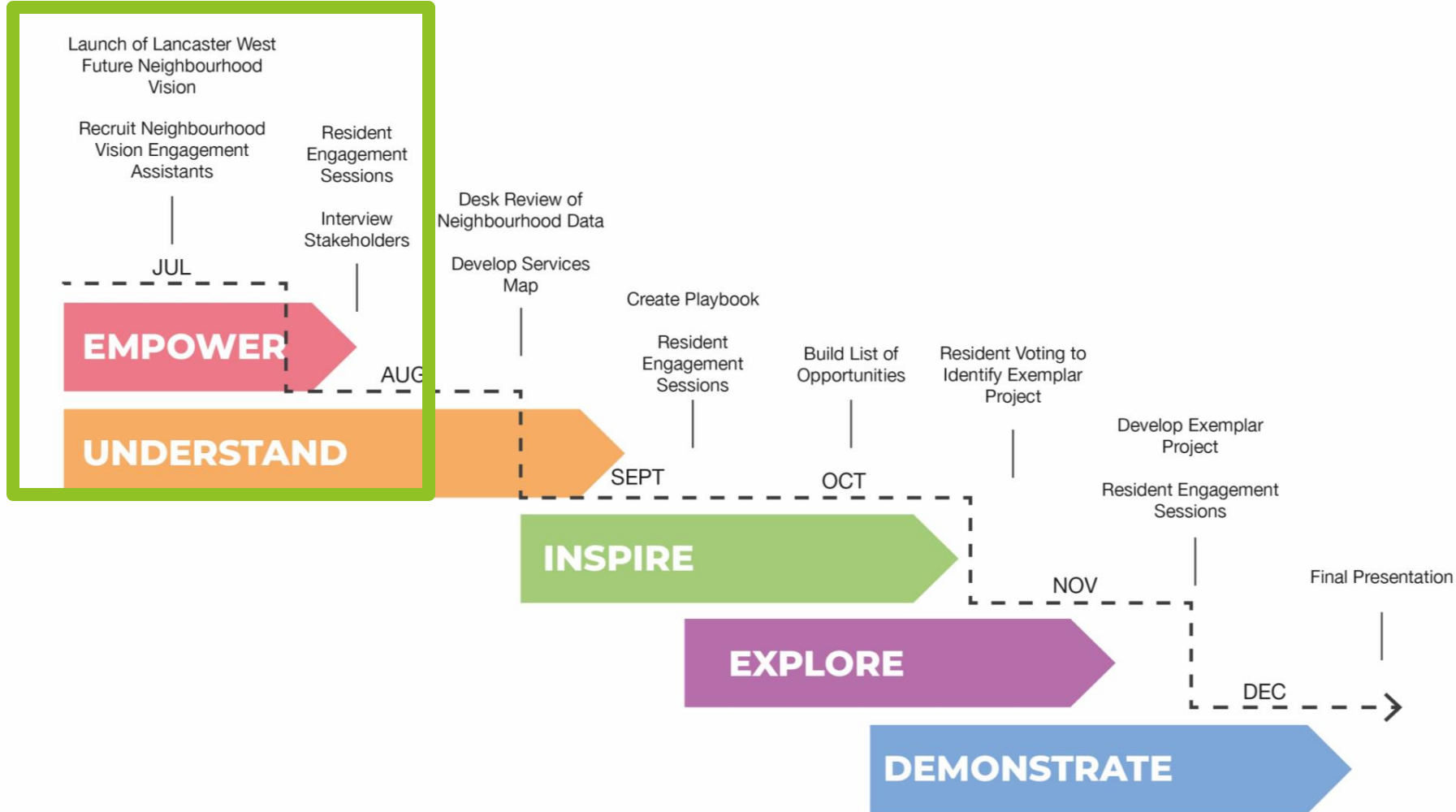
Co-designing one exemplar project with the community and stakeholders to demonstrate the value of the vision, and set the tone for further delivery.

LANCASTER WEST FUTURE NEIGHBOURHOOD VISION TIMELINE



3. Progress to Date

LANCASTER WEST FUTURE NEIGHBOURHOOD VISION TIMELINE



3. Progress to Date

Activity	Date	Notes	Status
Inception Meeting	23 July 2021	<ul style="list-style-type: none">- Attended by Steering Group + Arup- Discussed:<ul style="list-style-type: none">- Objectives- Overarching timelines- Engagement approach	Complete

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Launch	02 August 2021	<ul style="list-style-type: none">- E-Newsletter- Social Media Channels	Complete

3. Progress to Date



Create a Lancaster West Future Neighbourhood Vision



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Recruitment of Engagement Assistants	02 August 2021	<ul style="list-style-type: none">- Development of JD- Advertised with Launch + JobCentre- Application period open until 15 August	In Progress

3. Progress to Date

LancWest
Works

Job Opportunity

LANCASTER WEST
NEIGHBOURHOOD TEAM
W11

Neighbourhood Vision Engagement Assistant

Days	Flexible on days and times
Hours	14- 36 hours per week
Duration	3 – 6 months
Wage	£12.23 per hour

Job purpose:

We are looking for a number of enthusiastic engagement assistants to support us in engaging with residents and stakeholders across Lancaster West and broader area in the development of the Lancaster West Future Neighbourhood Vision.

This project will see the Lancaster West Estate at the centre of a resident led co-design of a neighbourhood vision, seeking to bring tailored services that meet residents needs, and support meeting the councils' objectives of carbon neutrality.

This job would be perfect for someone who wants to be flexible with their hours, committed to improving Lancaster West and the local neighbourhood, and can be flexible to meet changing volumes of work in return.

Description of Duties:

- Providing project support to the Lancaster West Neighbourhood Vision Project Team and broader Lancaster West Neighbourhood Team.
- Building relationships with a variety of residents and stakeholders across Lancaster West Estate and broader area.
- Supporting the capture of resident views and feedback through conducting interviews, facilitated discussions and meetings.
- Collecting, entering and managing project data and information.
- Planning, managing and attending local community meetings, events and other organised activities.
- Ad hoc project activities and administrative tasks.

We are welcome to applications from individuals from a variety of backgrounds and experiences. We will also be providing tailored support and training opportunities based on your needs and ambitions. If you are looking for a new challenge and believe your skills and



15 likes

lancasterwestneighbourhoodteam We are hiring!

We are looking for a number of enthusiastic engagement assistants to support us in working with residents and stakeholders across Lancaster West and broader area in the development of the Lancaster West Future Neighbourhood Vision.

Job Title: Engagement Assistant

One week to go to apply for
Future Neighbourhood
Vision Engagement
Assistant

LANCASTER WEST
W11

lancasterwestneighbourhoodteam

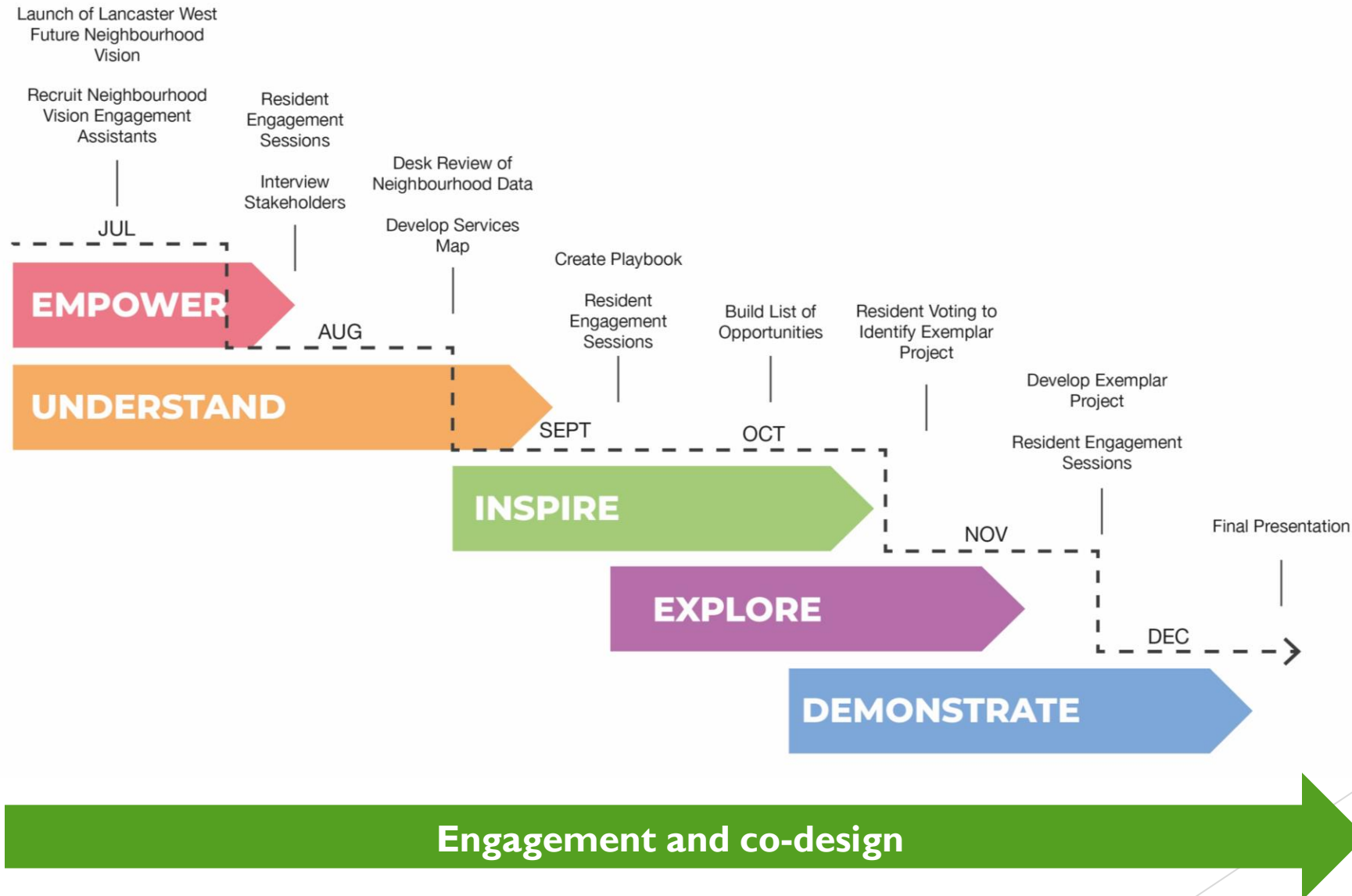
We're hiring!

lancasterwestneighbourhoodteam We are
hiring!... more

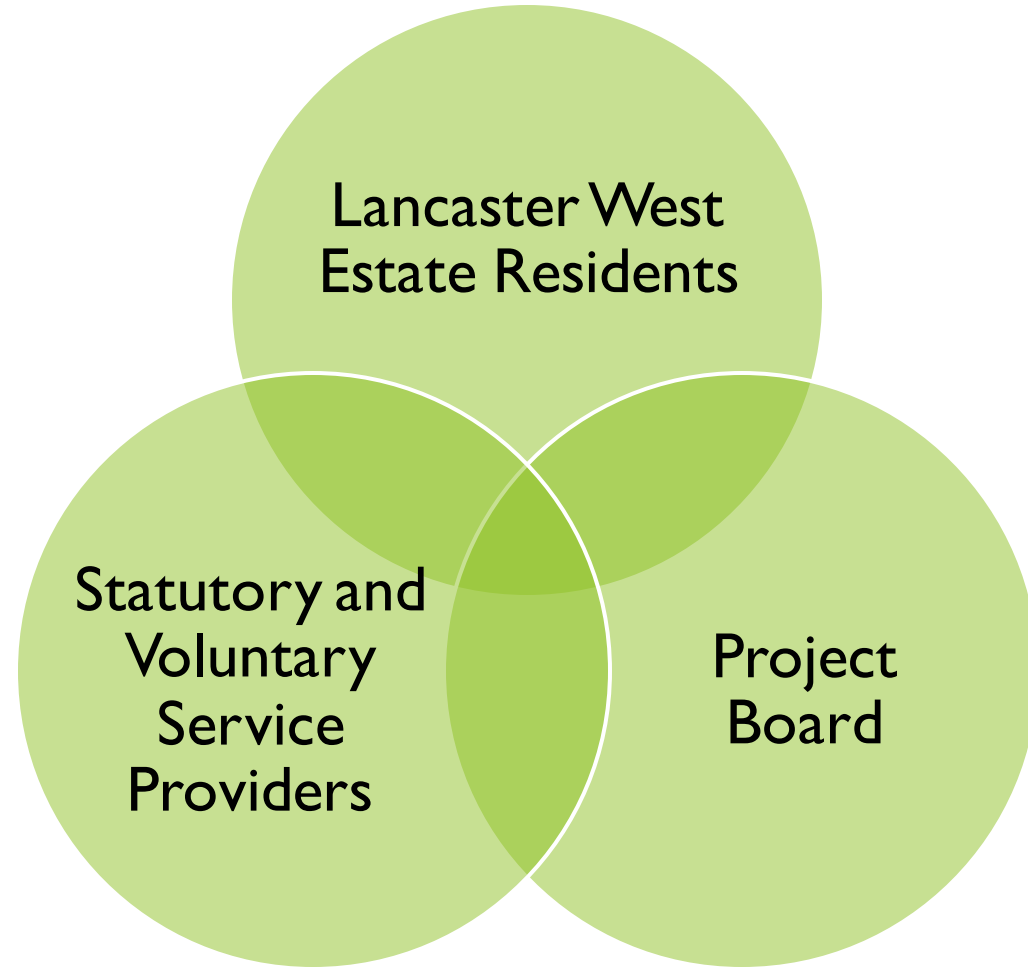
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Develop Engagement Strategy	Ongoing	<ul style="list-style-type: none">- Engagement at 3 levels:<ul style="list-style-type: none">- LWVE Estate Residents- Key Stakeholders + Service Providers (you)- Project Board- Evolving as each phase informs the next	In Progress

4. Engagement Approach



4. Engagement Approach



4. Engagement Approach

Flexibility

- Flexible enough to adapt to change
- Utilise Engagement Assistants to make the most of existing engagement opportunities
- Combine objectives – playback, feedback

Creativity

- Interactive engagement events
- Multi-channel engagement opportunities
- Work with stakeholders to co-deliver – join other events to maximise opportunities
- Draw from existing data sources where we can

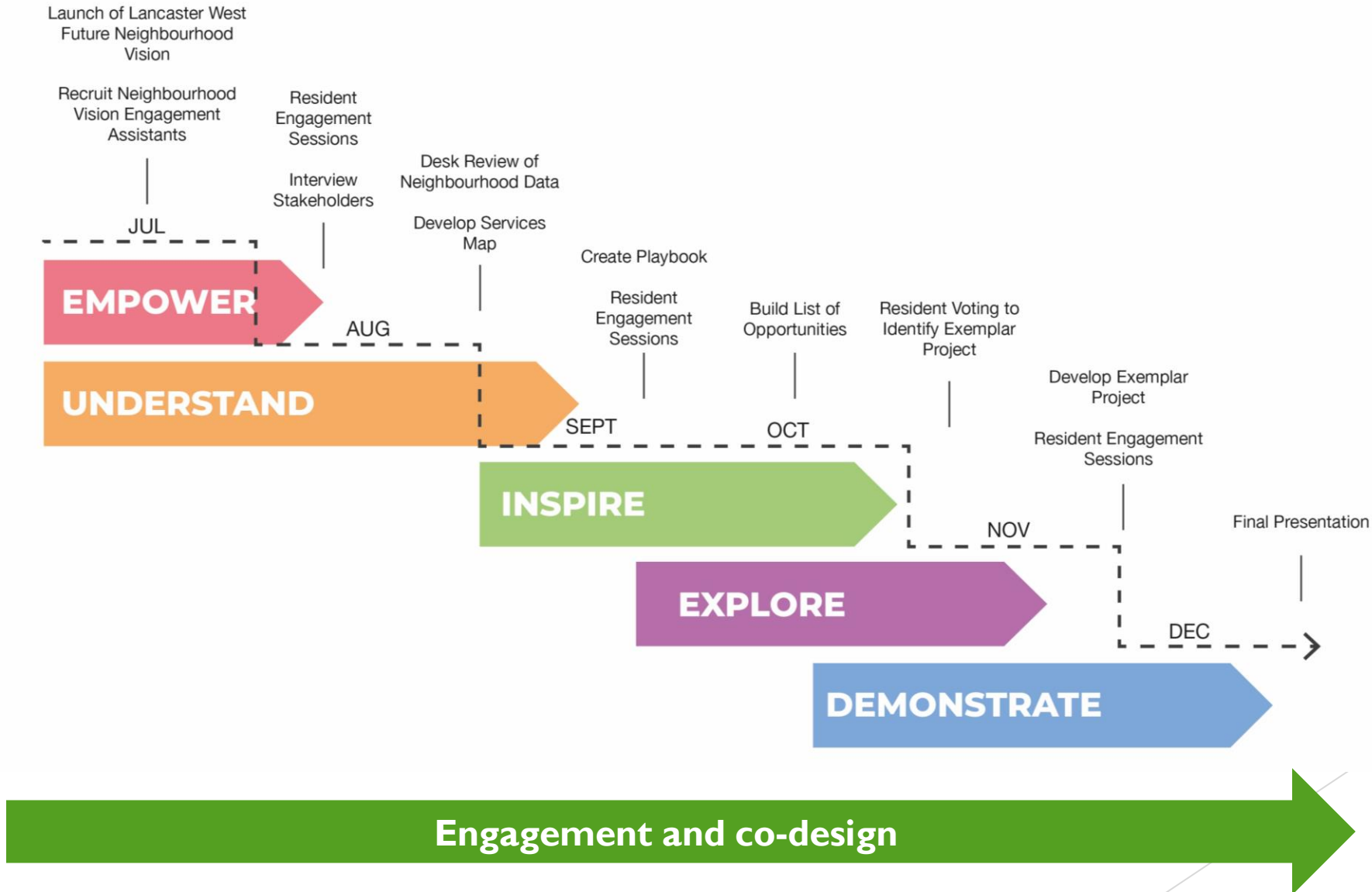
Planning

- Integrate engagement activities closely with the Project Workplan
- Have stand-alone Future Neighbourhood Vision engagement activities – plus join other engagement activities

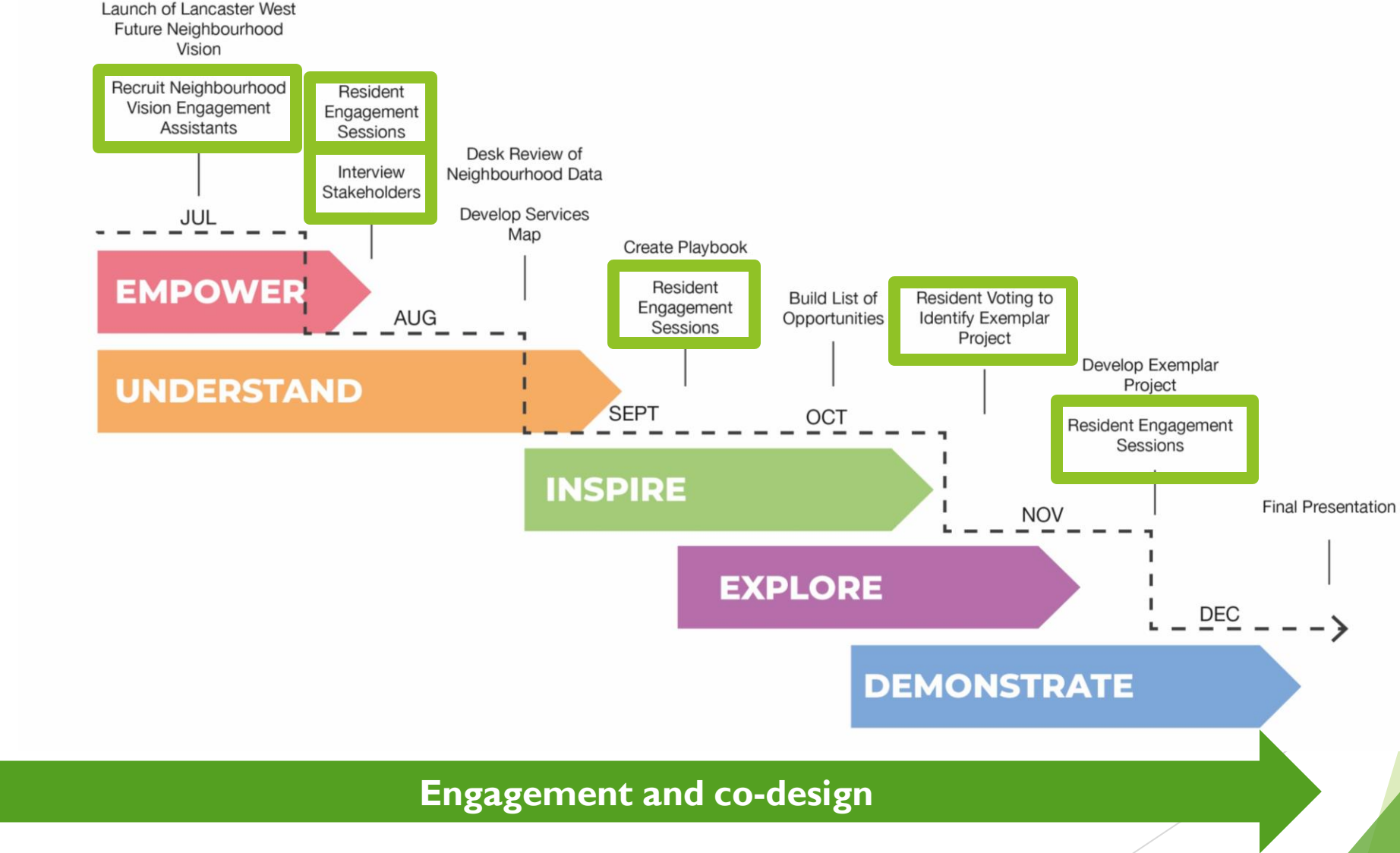
Focus

- Maximise engagement opportunities
- Ensure clear objectives, tools and approaches
- Engagement activities to clearly link to information needs in the project

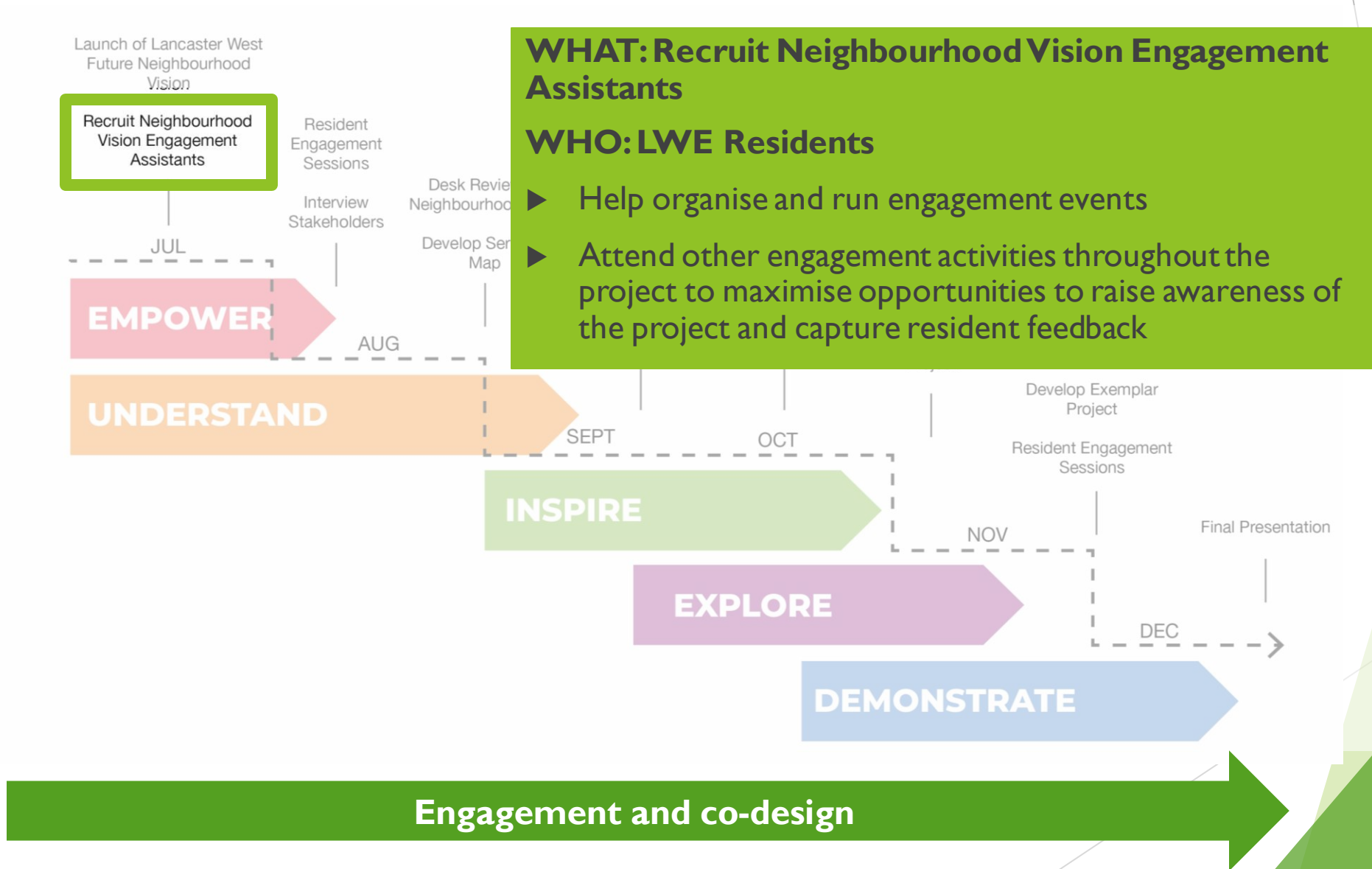
4. Engagement Approach



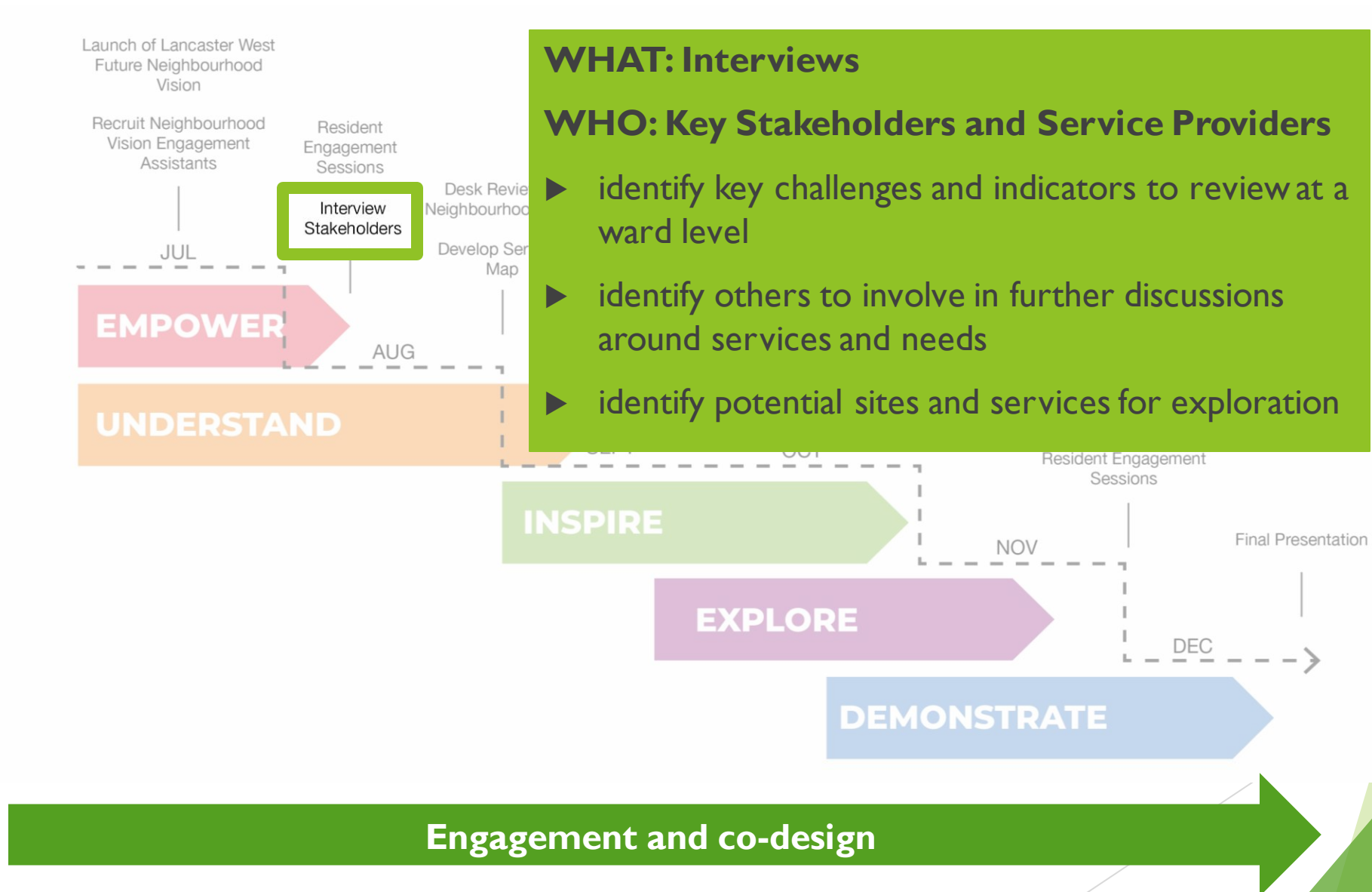
4. Engagement Approach



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4. Engagement Approach

Launch of Lancaster West
Future Neighbourhood
Vision

Recruit Neighbourhood
Vision Engagement
Assistants

Resident
Engagement
Sessions

Interview
Stakeholders

Desk Revi
Neighbourho

Develop Se
Map

JUL

AUG

EMPOWER

UNDERSTAND

WHAT: Visioning Day – Planning Estate Event (September)

WHO: LWE Residents + Key Stakeholders and Service Providers

- ▶ understand the challenges of residents, their aspirations and potential ideas for the estate.
- ▶ It will be used to interrogate/playback/fill gaps on Understand Phase findings and to get inputs for the Inspire Phase.
- ▶ Includes: stand-up workshops per theme involving residents and stakeholders, activities delivered in partnership with others

NOV

Final Presentation

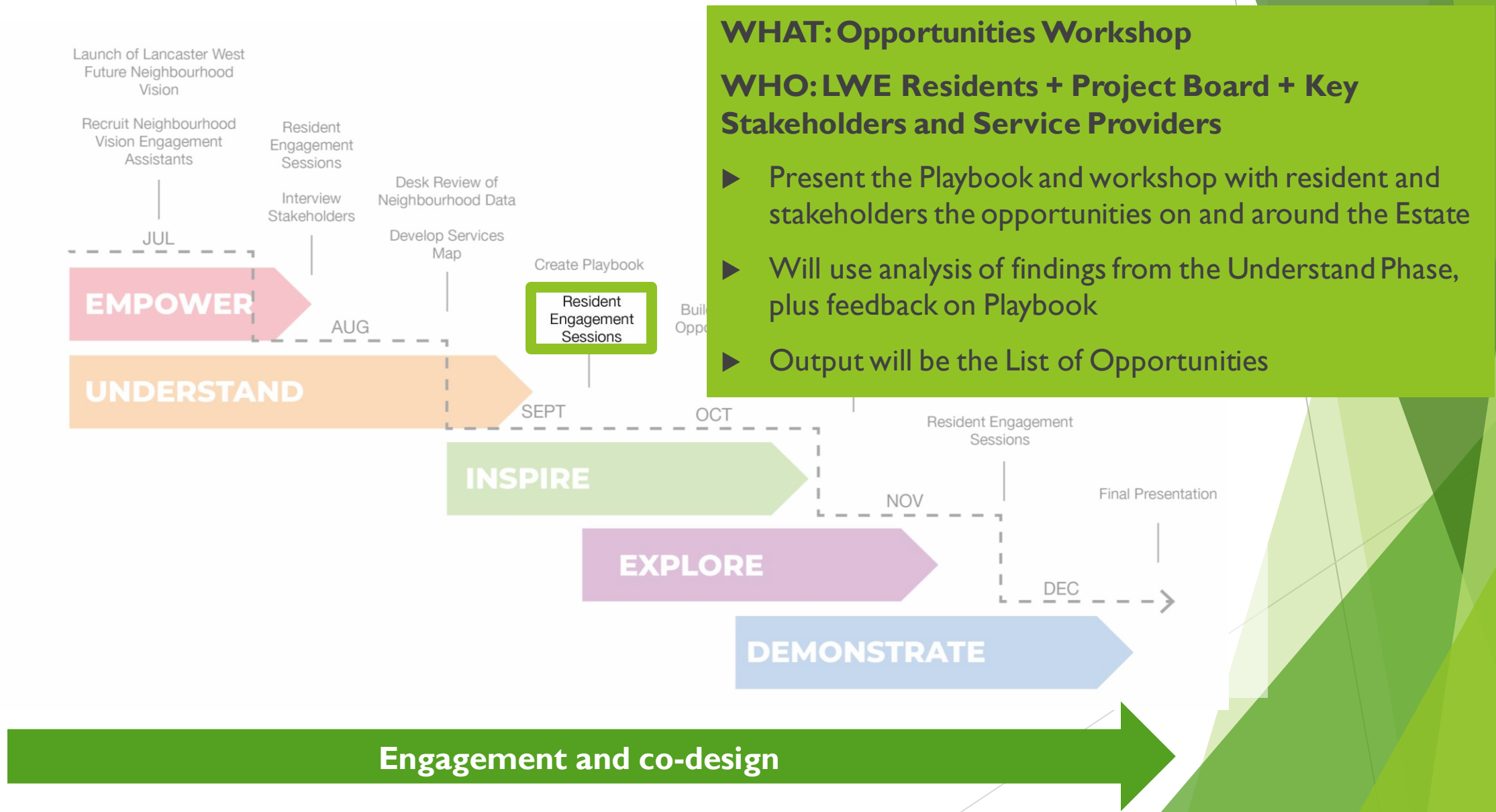
EXPLORE

DEC

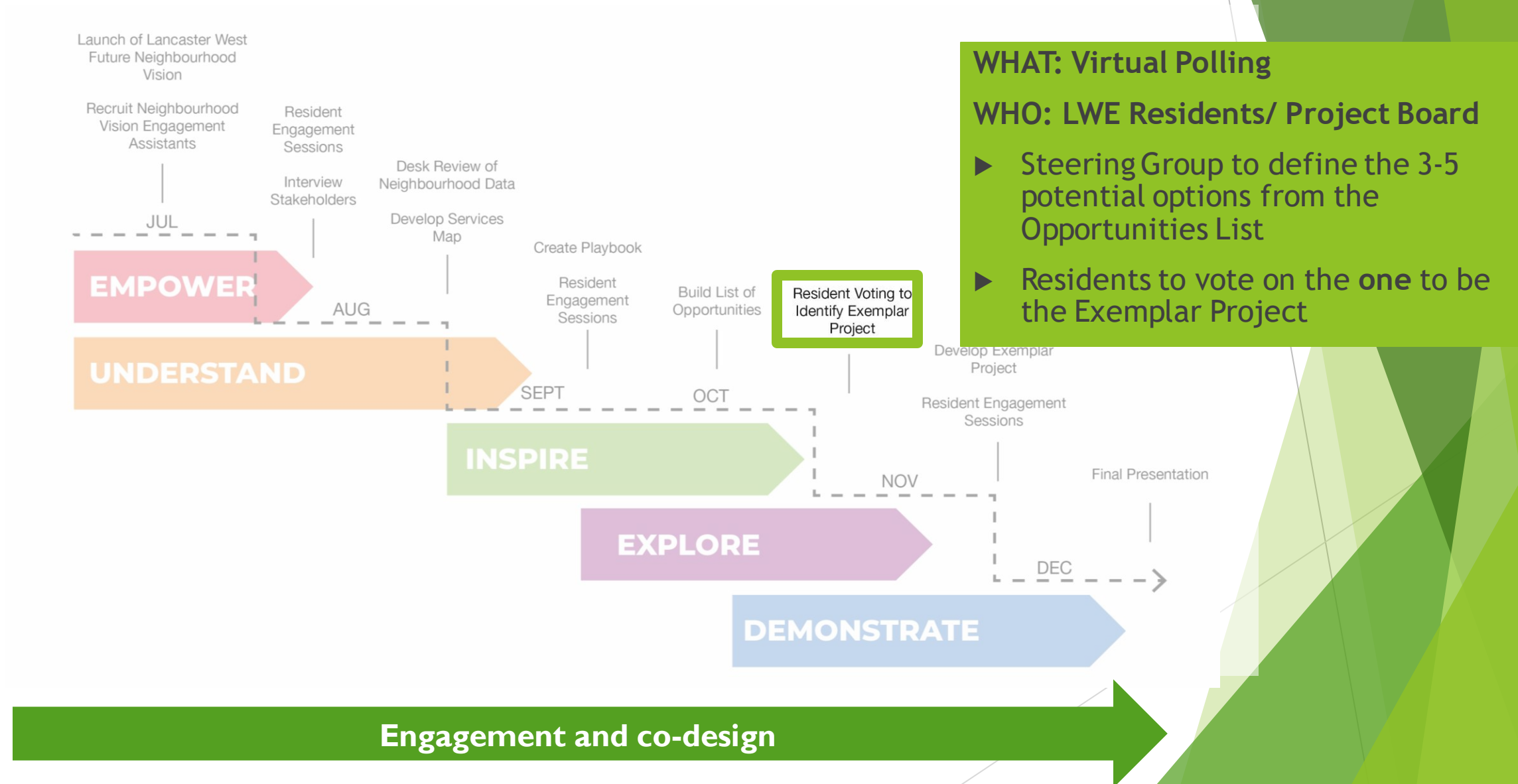
DEMONSTRATE

Engagement and co-design

4. Engagement Approach



4. Engagement Approach



4. Engagement Approach

Launch of Lancaster West
Future Neighbourhood
Vision

Recruit Neighbourhood
Vision Engagement

Resident
Engagement

WHAT: Co-Design Workshop

WHO: LWE Residents + Project Board + Key Stakeholders and Service Providers

- ▶ Concept design workshop with steering group, and interested residents
- ▶ If held in person will include walk through to talk about selected space to get views on how they may want it to see it transformed

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Develop Exemplar
Project

Resident Engagement
Sessions

INSPIRE

NOV

Final Presentation

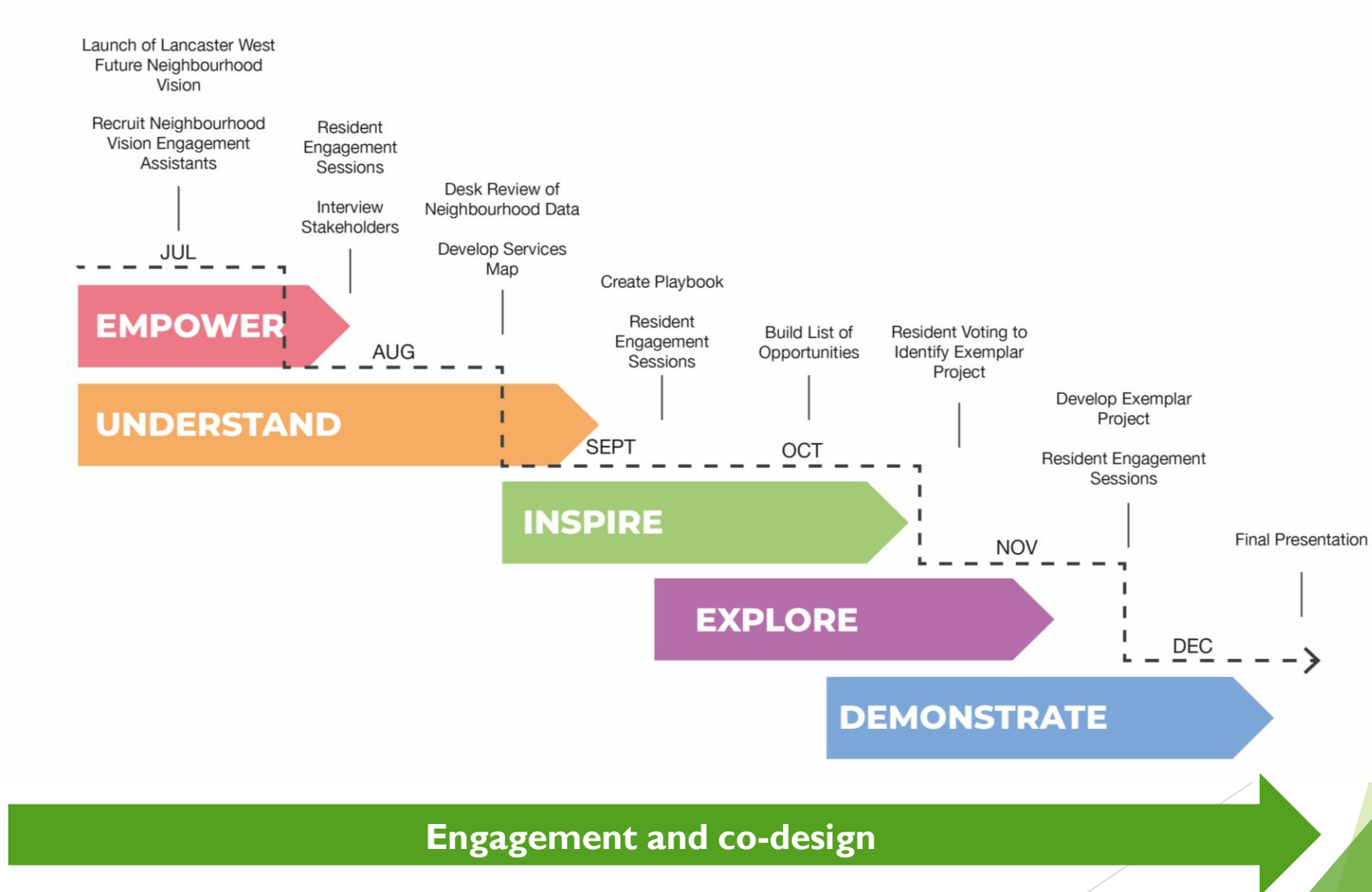
EXPLORE

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Any other business?