

Lancaster West Masterplan Project Board

Minutes and actions of 14 October 2021



LANCASTER WEST FUTURE NEIGHBOURHOOD VISION PROJECT BOARD

25 November 2021

1100 – 1200

via Microsoft Teams

Minutes and Actions

Attendees

Chair: James Caspell	Neighbourhood Director (LWNT)
Chrissy Galerakis	Programme Delivery Lead (LWNT)
David O'Connell	LWRA Vice-Chair
Adrian Lee	OPE Programme Manager
Graham Hart	RBKC Head of Economic Development
Abbas Dadou	LWRA Chair
Aiste Gasparaviciute	Waste Action Officer CGCS (RBKC)
Kate Brady	NHS/CCG Estates
Olugunna, Alison	Head of Capital Programme (RBKC)
Patrick Clark	TFL Engagement Manager
Ian Turner	RBKC/WCC/H&F – Tri-borough Head Asset Strategy (Schools & Children)
Sarah Mortell	Innovation and Digital Officer (LWNT)
Fatma Abdel-Samie	LWNT Engagement Assistant Neighbourhood Vision
Melissa Holguin	LWNT Engagement Assistant Neighbourhood Vision
Afnan Farah	LWNT Engagement Assistant Neighbourhood Vision
Hannah Smith	RBKC, Environment Programme Manager
Michael.ashe	Head, Volunteer Centre
Marina Kroyer	Change for Life
Megan Cheyney	MHCLG Grenfell Site & Programme
Monica Castelino	Leisure Services Manager (RBKC)
Shaun Haden	Head of Strategic Programmes & Innovation (LWNT)
Khadra Ibrahim	RBKC, Community Development Officer
Preeti Gulati Tyagi	RBKC, Spatial Planning Policy Team Leader
PC Tiago De Paula	Designing Out Crime Officer
Paul Bird	Continuing Police Improvement
Jeff Laidler	Notting Dale Heat Network Programme Manager

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Arup

Bettisabel Lamelo
Farhat Nour
Joana Ferro

Apologies:

Donna Tilley	London Fire Brigade
Abigail Raymond	One Public Estate
Gaynor Driscoll	Head of Public Health (RBKC)
Mary Mullix	Director - North Kensington Health Recovery
Ullash Karia	RBKC, Head of Leisure
Darren Peters	London Fire Brigade
Natasha Bishop	RBKC Head of Early Help and Social Work
Aimee Kelleher	Head Teacher, St Francis of Assisi
Andrew Hatch	TFL
Iain Killingbeck	TFL
Nordeen Fahmy	Head of Community Development, Engagement and Partnerships (LWNT)
Bob Klaber	Director of Strategy, Research & Innovation (Imperial College London)
Kate May	Senior Public Health Strategist (Bi-Borough)
Stuart Priestly	Chief Community Safety Officer (RBKC)
Linda Hadri	Head of Programme Management Office (MHCLG)
Anca Giurgiu	Sustainability Programs Manager (RBKC)
Jez Dyer	One Public Estate
Adam Nicholson	RBKC, Avondale Park Project Manager
Roger Winfield	RBKC, Sports Contract officer
Sam Woodhams	LFB
Kerine De-Freitas	RBKC - Property Services
Kevin Ramsey	RBKC Grenfell Community Manager

1.0 REVIEW OF ACTIONS

1.1 James Caspell took us through the actions from the last Project Boards and confirmed completion and progress.

- Services Map is currently being built and will be shared once completed. Project Board members to expect follow up on services if questions arise.
- Playbook and Baseline Report to be shared in December

2.0 YOU SAID, WE DID

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2.1 James Caspell took the Project Board through the next standing item on the agenda – You Said, We Did – to ensure we remain accountable to what residents tell us with regards to this Future Neighbourhood Vision, and how the programme incorporates that feedback

2.2 New additions include:

- Introduction of new members to the Project Board following feedback that we want to involve broader set of stakeholders
- Engagement approach included drawing from pre-existing engagement data as feedback was that residents have told us a lot of what they want to see before

3.0 PROGRESS TO DATE

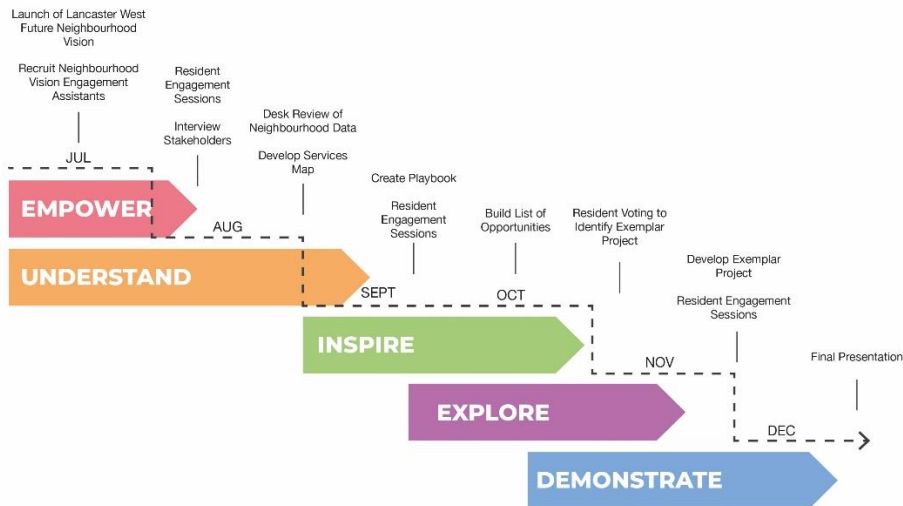
3.1 Chrissy Galerakis gave the Project Board a recap of the Future Neighbourhood Vision Programme and Engagement that has occurred to date to get us to this point

LANCASTER WEST FUTURE NEIGHBOURHOOD VISION

The process of developing this Lancaster West Future Neighbourhoods Vision can be broken down into five phases of working with residents:



LANCASTER WEST FUTURE NEIGHBOURHOOD VISION TIMELINE



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4.0 SHORTLISTING OF EXEMPLAR PROJECT

4.1 Betti Lamelo from ARUP took the Project Board through the methodology to evidence how the project ideas mapped in the Opportunities Map were identified, tested and validated.

- Needs Assessment Conducted – secondary data and interviews with stakeholders
- 15 ideas presented at Community Day 1.0, Sep 2021 for feedback from community
- 23 pilot projects presented at Community Day 2.0, Oct 2021 for feedback from community
- 23 pilot projects workshopped with Project Board, Oct 2021
- Potential locations mapped to Opportunities Map
- Opportunities Matrix developed that ranked and scored projects based on:
 - 4.1..1 Need
 - 4.1..2 Co-Benefit
 - 4.1..3 Deliverability
 - 4.1..4 Alignment with other funding opportunities and projects

4.2 Betti Lamelo from ARUP explained the shortlisting process for the Exemplar Project

- Projects with a high – medium chance of funding
- Projects that are deliverable in a short – medium term
- Projects ranked by resident need following all engagement activities

4.3 Chrissy Galerakis highlighted that all projects will remain part of the Future Neighbourhood Vision package and will look to be prioritised, assessed and a way forward planned following the ARUP portion of this project. This shortlisting is just to identify one project to work with ARUP on as part of the Demonstrate Phase of the project.

5.0 EXEMPLAR PROJECT: TRAINING AND EMPLOYMENT CENTRE BRAINSTORM

5.1 Betti Lamelo from ARUP outlined the successful project as the Training and Employment Centre which ranked very highly in terms of resident need and interest, is a project that can be phased to deliver some elements in the short term, and other elements in the longer term, and has high potential for funding opportunities.

5.2 Two key questions were brainstormed with the Project Board using a Miro Board

(https://miro.com/app/board/o9J_lgjS0kA=/)

- What kind of training, employment or support you think should be part of the Lancaster West Training and Employment Centre?

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- Can you suggest any potential partners or stakeholders that should be involved?

6.0 NEXT STEPS

6.1 Co-Design of Exemplar Project

- Co-design session with residents, stakeholders and service providers on 15/01/2022
- Focus groups to help shape the brief of the Training and Employment Centre, including location, requirements and potential partners
- Information to be shared about how to get involved

6.2 Development of Services Map

- Continuing to develop Services Map
- Eventually will look to launch a public facing version of the map to be used by stakeholders and residents to understand facilities, projects and services on LWE

7.0 ACTION SUMMARY

ITEM REF	ACTION	OWNER	TARGET DATE
1	Chrissy to share Playbook and Baseline Report	Chrissy	December 2021
2	Chrissy to share details of Co-Design event scheduled for 15/01 with Project Board	Chrissy	December 2021
3	Project Board members to reach out to Chrissy to indicate interest in attending Co-Design event scheduled for 15/01	Project Board	December 2021

7.0 NEXT MEETING

16 December, 2021