

Lancaster West Masterplan Project Board

Minutes and actions of 16 December 2021



LANCASTER WEST FUTURE NEIGHBOURHOOD VISION PROJECT BOARD

16 December 2021

1500 - 1600

via Microsoft Teams

Minutes and Actions

Attendees

Chair: James Caspell
Chrissy Galerakis
David O'Connell
Adrian Lee
Graham Hart
Ian Turner

Gaynor Driscoll
Sarah Mortell
Fatma Abdel-Samie
Melissa Holguin
Afnan Farah
Alan Wharton
Andros Loizou
Nordeen Fahmy

Kate May
Hannah Smith
Michael.ashe
Kevin Ramsey
Nicholson, Adam
Paul Morgan
Adam Nicholson
Megan Cheyney
Khadra Ibrahim
Preeti Gulati Tyagi
PC Tiago De Paula
Jeff Laidler

Neighbourhood Director (LWNT)
Programme Delivery Lead (LWNT)
LWRA Vice-Chair
OPE Programme Manager
RBKC Head of Economic Development
RBKC/WCC/H&F – Tri-borough Head Asset Strategy (Schools & Children)
Head of Public Health (RBKC)
Innovation and Digital Officer (LWNT)
LWNT Engagement Assistant Neighbourhood Vision
LWNT Engagement Assistant Neighbourhood Vision
LWNT Engagement Assistant Neighbourhood Vision
WCC
RBKC
Head of Community Development, Engagement and Partnerships (LWNT)
Senior Public Health Strategist (Bi-Borough)
RBKC, Environment Programme Manager
Head, Volunteer Centre
RKBC Grenfell Community Manager
RBKC
Fire Brigade
RBKC, Avondale Park Project Manager
MHCLG Grenfell Site & Programme
RBKC, Community Development Officer
RBKC, Spatial Planning Policy Team Leader
Designing Out Crime Officer
Notting Dale Heat Network Programme Manager

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Arup

Bettisabel Lamelo
Farhat Nour
Joana Ferro

Apologies:

Donna Tilley	London Fire Brigade
Abigail Raymond	One Public Estate
Mary Mullix	Director - North Kensington Health Recovery
Ullash Karia	RBKC, Head of Leisure
Darren Peters	London Fire Brigade
Natasha Bishop	RBKC Head of Early Help and Social Work
Aimee Kelleher	Head Teacher, St Francis of Assisi
Andrew Hatch	TFL
Iain Killingbeck	TFL
Bob Klaber	Director of Strategy, Research & Innovation (Imperial College London)
Stuart Priestly	Chief Community Safety Officer (RBKC)
Linda Hadri	Head of Programme Management Office (MHCLG)
Anca Giurgiu	Sustainability Programs Manager (RBKC)
Jez Dyer	One Public Estate
Roger Winfield	RBKC, Sports Contract officer
Sam Woodhams	LFB
Kerine De-Freitas	RBKC - Property Services
Abbas Dadou	LWRA Chair
Aiste Gasparaviciute	Waste Action Officer CGCS (RBKC)
Kate Brady	NHS/CCG Estates
Olugunna, Alison	Head of Capital Programme (RBKC)
Patrick Clark	TFL Engagement Manager
Monica Castelino	Leisure Services Manager (RBKC)
Shaun Haden	Head of Strategic Programmes & Innovation (LWNT)
Marina Kroyer	Change for Life
Paul Bird	Continuing Police Improvement

1.0 REVIEW OF ACTIONS

1.1 James Caspell took us through the actions from the last Project Boards and confirmed completion and progress.

2.0 YOU SAID, WE DID

2.1 James Caspell took the Project Board through the next standing item on the agenda – You Said, We Did – to ensure we remain accountable to what residents tell us with regards to this Future Neighbourhood Vision, and how the programme incorporates that feedback

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2.2 New additions include:

- Using resident engagement data throughout the Future Neighbourhood Vision to select and shortlist the Exemplar Project for the Demonstrate Phase – Training and Employment Centre

3.0 PROGRESS TO DATE

3.1 Chrissy Galerakis gave the Project Board a recap of the Future Neighbourhood Vision Programme Timeline highlighting that we are at the Demonstrate Phase

3.2 Chrissy Galerakis shared the latest final deliverables from the Future Neighbourhood Vision piece including:

- Baseline Report – providing an overview of needs and wants from a thorough analysis of resident engagement, stakeholder interviews, desk review of engagement data from across the ward and service providers, as well as secondary data where available
- Playbook of Ideas – pulling together relevant case studies of best practice from around the world with useful information that all service providers can use in the design and development of projects and programmes
- All deliverables can be found: <https://www.wearewll.org/en/page/76616/>

3.3 Chrissy Galerakis talked about the latest draft deliverable that we are asking for stakeholder feedback on – Opportunities Map

- In particular want stakeholder feedback on the Appendix: Project Summaries and whether:
 - 3.3..1 There is any other considerations we should incorporate
 - 3.3..2 There is any issues or concerns with the proposed locations
 - 3.3..3 There are any potential locations that haven't been included and should be

4.0 TRAINING AND EMPLOYMENT CENTRE

4.1 Chrissy Galerakis gave an overview of the development of the Training and Employment Centre in the context of the overall Lancaster West Future Neighbourhood Vision Programme Timeline as the selected project to be taken through the Demonstrate Phase with ARUP.

4.2 Chrissy Galerakis gave a summary of the Steering Groups' decision and steer around the Training and Employment Centre, namely that it would be divided into three phases:

- Phase I – short-immediate term and using existing assets and services
- Phase II – medium term and using assets outside of the estate in more of a campus style approach, designing bespoke services with service providers
- Phase III – long term where we will look to build a dedicated physical space

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4.3 Adrian Lee highlighted a need to ensure we try and work with and utilise KAA which is next to the estate and looked to Ian Turner and Alan Wharton to make the connection.

4.4 Chrissy Galerakis then facilitated a shared brainstorm

(https://jamboard.google.com/d/1GpraG_i-teT6VgqQMRjqbuRIShXau_dBI_HJ0parsIA/edit?usp=sharing)

- Do you have any thoughts or feedback on the proposed approach so far?
- Does your organisation own/use assets that might be useful at one of the Phases identified of the training and employment programme?
- How else could your organisation get involved?

4.5 Highlights from the discussion include:

- Ensuring we consider how residents are involved the design process so that it is truly meaningful, responsive and for those that actually need the service
- Ensuring that we consider and look to lessons from other examples of Training and Employment ventures and where they potentially went wrong

5.0 NEXT STEPS

5.1 Review and Refine Opportunities Map (Jan - Feb 2022)

5.2 Develop Exemplar Project (Training and Employment Centre) (Jan – Mar 2022)

- Event planned for 15/01/2022
- Contingency plans are being prepared for COVID in case we need to move the event online

5.3 Adrian Lee then took us through broader tasks and timelines to do with the broader programme

- Identify Project Workstreams for Neighbourhood Services Hub (Mar 2022)
- Additional Opportunities for Development of New Homes (Mar-Apr 2022)
- Project Completion and Sign-off

5.4 ACTION SUMMARY

ITEM REF	ACTION	OWNER	TARGET DATE
1	Chrissy Galerakis to circulate the Opportunities Map for comment and review.	Chrissy Galerakis	December 2021
2	Project Board members to all review the Opportunities Map Report and provide comments to Chrissy Galerakis	All	06 January 2022

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3	Chrissy Galerakis and James to meet and produce communication plan for Baseline Report and Playbook of Ideas to reach broader council and stakeholders.	Chrissy Galerakis	December 2021
4	Chrissy to circulate communications material for the		
5	Ian Turner and Alan Wharton to make connection between LWNT and KAA and to invite them to the event on 15/01/2022	Ian Turner and Alan Wharton	December 2021
6	Project Board members to continue to add to jamboard https://jamboard.google.com/d/1GpraG_i-teT6VggQMRjqbuRIShXau_dBI_Hj0parsIA/edit?usp=sharing		December 2021
7	Project Board members to communicate with Adrian Lee any views on tasks and timelines for next steps	All	December 2021

7.0 NEXT MEETING

03 February, 2022