

## LANCASTER WEST REFURBISHMENT PROGRAMME BOARD

### AGENDA

**Venue:** Unit 1, Baseline Studios and Microsoft Teams  
**Date:** 31<sup>st</sup> October 2023  
**Time:** 17.30 -19.30

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**Membership:** Cllr Sof McVeigh (Chair), Cllr Kim Taylor-Smith, Cllr Marwan Elnaghi, Cllr Claire Simmons, Cllr Mona Ahmed, Abbas Dadou, David Ward, Stewart Hall, Michelle Active, Daniel Chin, and Susan Al Safadi

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#### **Officer and invitees:**

Doug Goldring, Director of Housing Management; James Caspell, Neighbourhood Director; Andros Loizou, Head of Refurbishment Design and Delivery; Nordeen Fahmy, Head of Community Development and Co-design, Shaun Haden, Head of Strategic Programmes & Innovation; Bunmi Shekoni, Senior Project Manager; Hannah Smith, Sustainability Programme Manager; Sam Gathogo, Programme Performance & Monitoring Manager; Jeff Laidler, Heat Network Programme Manager; Janet Hall, Heat Network Engagement Manager; Hal Dervish Programme Manager/Interim Internals and Voids Manager; Felicity Maries, Programme Manager Community Development, Partnerships and Circular Economy; Terry McDermott, Senior M&E Project Manager; Sharon Miller, Senior Project Manager (Net Zero); David Mulligan Senior Project Manager (Net Zero); Daniel Smith, Head of Finance (Interim) – Housing, Property & Grenfell Recovery; Siobhan.De-Alwis, Project Support Officer (Finance & Insight); Shabir Jafari, Assistant Project Manager (Innovation & Digital); Alejandra Castillo, Assistant Project Manager (Finance & Insight); Muman Ali, Project & Change Manager; Michael Dalziel DLUHC; Sian Heeley DLUHC

### Agenda Items

### Presenter

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|---|---|
| 1. <b>Introductions &amp; apologies (5m)</b>                        | <b>Cllr Sof McVeigh</b><br><b>James Caspell</b><br><b>James Caspell</b>   |
| 2. <b>Appendix A - Minutes &amp; Actions from last meeting (5m)</b> |   |
| 3. <b>Appendix B – Terms of Reference and Membership</b>            |   |
| 4. <b>Programme delivery update</b>                                 | <b>Andros Loizou</b><br><b>James Caspell</b><br><b>Jeff Laidler</b><br><b>Hannah Smith</b><br><b>Shaun Haden/<br/>Muman Ali</b> |
| Appendix C - Programme and Procurement Update (10m)                 |   |
| Slides D - Programme Performance and Progress Update (10m)          |   |
| Slides E – Notting Dale Heat Network Update (10m)                   |   |
| Slides F – Net Zero and PAS 2035 Compliance Update (10m)            |   |
| Slides G – Equality Impact Assessment Update                        |   |
| 5. <b>Financial update</b>  | <b>James Caspell</b>  |
| Appendix H – Finance and Budgets Monitor (5m)                       |   |
| 6. <b>Risk Management and Health and Safety</b>                     | <b>Samuel Gathogo/<br/>Andros Loizou</b>  |
| Slides I - Risk Management & Health and Safety Update (5m)          |   |
| 7. <b>Community development and social value</b>                    | <b>Nordeen Fahmy</b>  |
| Slides J - Community Development and Social Value (10m)             |   |
| 8. <b>Any other business (5m)</b>                                   |   |